Educational Services Programs

Educational Services Programs Liaison - Continued Page 3 of 3

i n order to identify gaps in services is preferred.

LICENSES AND OTHE R REQUIREMENTS:

Val id California driver ’s license.

Abilit y to maintain eligibilit y for automobile insurance.

WORKING CONDITIONS:

ENVIRONMENT:

Office environment.

Driving a personal vehicle to conduct work.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to opera te a computer keyboard.

Seeing to read a variety of materials and view a computer monitor.

Hearing and speaki ng to exchange information.

Sitting or standing for extended periods of time.

Bendi ng at waist, kneeling, or crouching to file and retrieve materials.

Reaching overhead, above the shoulder, and horizontally.

Occasionally lift and/or move up to 25 pounds.

CLEARANCES:

Crimi nal Justice Fingerprint / Background

Tuberculosis

Pre -placement Physical and Drug Screen

JOB CLASS HISTORY

Approved: G.B. 12/11/12; P.C.12/2012

07/23 Reallocated from Range 29, PC: 06/23 GB: 06/23

Revised (EH&A / MGT Consulting), PC: 02/24 GB: 03/24